Instructions for Loading the Offline Circulation Software for Horizon 7.5 (7/31/09)

Removing the Existing PC Reliance Software

If PC Reliance is already installed on the machine that you are working on, uninstall it before reinstalling the software.

To uninstall:

- 1. Start Button \rightarrow Control Panel \rightarrow Add or Remove Programs
- 2. Click on PC Reliance
- 3. Click the Change/Remove button
- 4. Click Yes to confirm the removal of the program
- 5. You will receive a message near the bottom of the screen: "Uninstall completed. Some elements could not be removed. You should manually remove items related to the application."
- 6. You can ignore this message and click OK

Reinstalling PC Reliance

- 1. Make sure that Horizon 7.5 has already been installed in the default directory (c:\program files\sirsidynix\horizon) on the machine on which you are working.
- 2. Insert the Offline Circulation disk (this is the same disk that you had when we first started on Horizon in 2004 and is labeled "Off Line Circulation") in your CD drive
- 3. Wait until the following screen appears
- 4. Enter the passkey provided by the VLC when prompted and press the enter key



- 5. A window will open and momentarily close with the message "Verifying System Files", and then the screen below will appear
- 6. Follow the instructions on the screen below and then click the "Next" button

Welcome		×
	Welcome to the PC Reliance Setup program. This program will install PC Reliance on your computer.	
	It is strongly recommended that you exit all Windows programs before running this Setup program.	
	Click Cancel to quit Setup and then close any programs you have running. Click Next to continue with the Setup program.	
	WARNING: This program is protected by copyright law and international treaties.	
	Unauthorized reproduction or distribution of this program, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under law.	I
	<u>[Next></u> Cancel	-

7. PC Reliance (aka Offline Circulation) needs to be installed in the Horizon folder (this folder is created on the PC when you load the Horizon client software) on your computer. In order to do this, click the "Browse" button.

Choose Destination Loca	tion	×
Choose Destination Loca	tion Setup will install PC Reliance in the following folder. To install to this folder, click Next. To install to a different folder, click Browse and select another folder. You can choose not to install PC Reliance by clicking Cancel to exit Setup.	×
	Destination Folder C:\Program Files\epixtech\PC Reliance <u>Browse</u> < <u>B</u> ack <u>Next></u> Cancel	

8. The window below will open up. Double click the folder labeled Program Files in the "Directories" window.

Choose Folder		×
Please choose the insta	allation fo	older.
<u>P</u> ath:		
C:\Program Files\epixte	ech\PC I	Reliance
<u>D</u> irectories:		
🗁 c:\	<u> </u>	OK
Program Files		Cancel
🗁 PC Reliance	1	
🛅 Data	-	
1		
Dri <u>v</u> es:		
🖃 c:	•	Network

9. In the "Directories" window scroll down to the folder labeled SirsiDynix.

Choose Folder	×
Please choose the installation fo	der.
<u>P</u> ath:	
c:\program files	
<u>D</u> irectories:	
Real	OK
Boxio	Cancel
🛅 SirsiDynix	
💼 Snapshot Viewer 🚃	
Sopnos 💌	
Dri <u>v</u> es:	
🖃 c: 🔹 💽	Network

10. Double click on the folder labeled SirsiDynix.

Choose Folder	×
Please choose the installation f	older.
<u>P</u> ath:	
c:\program files\sirsidynix	
<u>D</u> irectories:	
🗁 c:\ 📃	ОК
Program Files	Cancel
Horizon	
Dri <u>v</u> es:	
🖃 c: 🔹	Network

11. Double click on the folder labeled Horizon. The "Path" box should now contain the following: c:\program files\sirsidynix\horizon. Click the "OK" button.

Choose Folder	×
Please choose the installation f	older.
<u>P</u> ath:	
c:\program files\sirsidynix\hori;	on
Directories:	
🗁 SirsiDynix 🔺	ОК
🗁 Horizon	
	Lancel
HipStars	
sounds	
Drives	
	Network

12. Now the "Destination Folder" will contain "c:\program files\sirsidynix\horizon". Click the "Next" button.



13. Click on the radio button to select "Horizon – Sybase SQL" as the type of library automation system that is being installed. Click the "Next" button.

System Type	×
	Select the type of library automation system you are installing on. Dynix Horizon - Microsoft SQL Horizon - Sybase SQL
	< <u>B</u> ack <u>N</u> ext > Cancel

14. Click the "Browse" button below.



15. Scroll down to the folder labeled Program Files. Double click the folder Program Files.

Choose Folder	×
Please choose the installation I	folder.
<u>P</u> ath:	
Directories:	
🛅 My WebEx Docum 🔺	ОК
DKIDATA	Cancel
Program Files	
BANT32	
Dri <u>v</u> es:	
🖃 C: 💽	Network

16. Scroll down to the folder SirsiDynix. Double click on the folder SirsiDynix.

Choose Folder	×
Please choose the installation f	older.
c:\program files	
<u>D</u> irectories:	
🛅 Real 🔺	OK
Reference Assemi	Cancel
🛅 SirsiDynix	
💼 Snapshot Viewer 📩	
🗖 Sophos 📃 💌	
Dri <u>v</u> es:	
🖃 c: 🔹 💌	Network

17. Double click on the folder labeled Horizon.

Choose Folder	×
Please choose the installation folder.	
Path:	
c:\program files\sirsidynix	
Directories:	
🗁 c:\ 🔼 🛛 OK	
Program Files	
Horizon	-
,	
Drives:	
Network.	

18. The "Path" box should now contain the following: c:\program files\sirsidynix\horizon. Click the "OK" button.

Choose Folder	×
Please choose the installation I	folder.
<u>P</u> ath:	
c:\program files\sirsidynix\hori	zon
Directories:	
🗁 SirsiDynix 🔺	OK
📂 Horizon	
🛅 help	Cancel
🛅 Hip3Jars	
🛅 Hip4Jars	
💼 sounds 💽	
Drives:	
_ 	Network
,	

19. The "Destination Folder" should now be set to c:\program files\sirsidynix\horizon. Click the "Next" button.



20. Click the "Yes" button to install a shortcut on the Desktop.



21. Click the "Next" button <u>if</u> the screen below matches your screen ("Target Directory" should have c:\program files\sirsidynix\horizon. Otherwise, click the "Back" button and refer to the instructions above to correct anything.



22. The software will begin loading.

Installing PC Reliance 2.05	📮 PC Reliance Setup		
Copying files c\porizon73\sounds\techno block wav 26 % Cancel	Installing PC Reli	ance 2.05	
Copying files c/horizon73/sounds/techno block.wav 26 % Cancel			
Copying files Copying file			
		Copying files c\horizon73\sounds\techno block.wav 26 % Cancel	

23. After it has completed loading, the following screen will appear. Follow the instructions on the screen.

Setup Complete	
	Setup has completed installing PC Reliance. Setup can launch PC Reliance. Select the option you want below.
	Yes, I want to launch PC Reliance
	Click Finish to complete Setup.
	< Back. Finish

24. Click the "OK" button.

PC Relia	nce
⚠	You must identify a circulation point. Check with your System Administrator to ensure the code you enter matches a valid circulation point from your online system.

25. This next step is crucial. If you do not know the code for your library's Circulation Point, then contact your VLC contact person or contact the VLC. Each library building has one unique Circulation Point code, which MUST be entered EXACTLY as it was in the Horizon software.

26. Enter a description of your choice (e.g. Zauel Library) for the Circulation Point code that you just entered (This description will appear in the header automatically if you print receipts from PC Reliance). Click the "OK" button.

Enter a Circ	ulation Point	×
4	The Circulation Point Code you enter *MUST* match a valid Circulation Point Code on your online system; otherwise, your transactions WILL NOT upload successfully.	OK Cancel
C <u>o</u> de: <u>D</u> escription:		Help

27. Click on the "Next" button.



28. Click on the box labeled "Click here to adjust the PC's clock/calendar" if the date or time that is displayed in the "Current date & time" is not correct. PC Reliance will date and time stamp each transaction so it is important to make sure the date and time are correct. If the date and time are correct, then click the "Next" button and go to step 30.

Startup Wizard, Step 2 of 3		×
Startup Wizard, Step 2 or 3	Is the clock/calendar on your PC correct? Each PC Reliance transaction is time and date stamped, so please verify that your workstation's clock/calendar is correct: Current date & time Thursday, July 15, 2004 5:03 AM	
epixtech < <u>Back</u>	<u>C</u> lick here to adjust the PC's clock/calendar <u>Next ></u> Cancel Help	

29. Make the appropriate changes to the month, day, year, hour, minute, seconds as needed below and click the "OK" button.

Date & Time	
Date	
	••••
SMTWTFS 🕴	
1 2 3	
4 5 6 7 8 9 10 . 🥄	
11 12 13 14 🔃 16 17	
18 19 20 21 22 23 24	e ¹
25 26 27 28 29 30 31	
5: 04: 45AM	
Time zone	
(CMT 05-00) Factors Time (UC & Canada)	
I (dM1-05.00) Eastern Time (05 & Cahada)	
Automatically adjust clock for daylight saving changes	
OK Cancel	Apply

30. Click the "Finish" button

Startup Wizard, Step 3 of 3	
	Congratulations!
	You're now ready to begin using PC Reliance. If you need help at any time, press the F1 key.
epixtech	
< <u>B</u> ack	Eancel Help

31. Now you are ready to begin setting up PC Reliance. Refer to Chapter 4 of the "Basic Offline Circ. Guide" (distributed to each library when we started on Horizon in 2004).

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S 🏐 🛞 🎯 🎒 - 🨮		
Checkout	Due date: Saturday, August 21, 2004 © F8 - Enter a due date/time @ F9 - 28 Day © F10 - 2 Week Item © F11 - <unassigned> © F12 - <unassigned></unassigned></unassigned>	
Checkout Checkin		
For Help, press F1	cko 0/0, cki 0 NUM Saturday, July 24, 200	4 11:07 AM